



## PART 1 | GENERAL REQUIREMENTS

### SECTION A - INVITATION TO BID

Sealed proposals from general contractors will be received by **Troup County Purchasing Department**, in 100 Ridley Avenue, Suite 3100, until 2 p.m. at the time prevailing in LaGrange, Georgia on **23 DEC 2025** for the **Animal Control Facility** located at **144 Sam Walker Drive, LaGrange, GA 30241**. At the time and place noted above the proposals will be publicly opened.

The contract, if awarded, will be on a lump sum basis. No bid may be withdrawn for a period of sixty (60) days after time has been called on the date of the opening.

The project is to be substantially complete in **one hundred and eighty (180) consecutive calendar days**. Anticipated start date for construction is on or about **30 JAN 2026**.

Bids delivered to:  
Troup County Purchasing Department  
100 Ridley Ave., Suite 3100  
LaGrange, GA 30240

Late bids will not be accepted. Please include 2 paper copies and one electronic copy of your bid.

#### **Mandatory Pre-Bid to be held on 20 NOV 2025 at 2 PM on the Project Site.**

All requests for clarification or additional information must be made via email ONLY to Ramona Gillham, Troup County Purchasing Director at [rgillham@troupcountyga.gov](mailto:rgillham@troupcountyga.gov) and also Skip Smith, Smith Design Group, Inc. at [skip@sdgarch.net](mailto:skip@sdgarch.net). No phone calls or contacts other than email is allowed. Contacting any other party prior to the bid opening for information will require that any bid submitted by said bidder being non-responsive. No requests will be allowed after 11 DEC 2025 at close of business (COB).

Any and all addenda for this project will be posted at [www.troupcountyga.gov](http://www.troupcountyga.gov)

Bid Bond equal to 5% of bid is required. Both a Performance Bond and a Payment Bond will be required in the amount equal to 100% for the contract price from the successful bidder. The bonding surely must be either authorized by the Insurance Commissioner of Georgia or be on the United States Treasury's list of approved bond sureties.

The successful bidder shall be required to provide comprehensive and liability insurance wherein the County is named as co-insured, contractor is also required to provide a certificate of insurance for Workmen's Compensation Insurance.

The successful bidder must provide a vendor application, e-verify form and a W-9 prior to beginning work. All subcontractors must provide a Troup County e-verify form prior to beginning work on site. These forms can be downloaded from [www.troupcountyga.gov](http://www.troupcountyga.gov).

The Owner reserves the right to reject any or all bids and to waive technicalities and informalities.

**Troup County Board of Commissioners**

BY: \_\_\_\_\_

Ramona Gillham, Purchasing Director

Troup County, Georgia

**END OF SECTION A**